

Dorval Potters' Guild (DPG)– Spring 2024 classes

Adult classes

8 classes 280\$ +32\$ for non-residents

Wheel I (beginner)

- Mondays from 6:30pm to 9:00pm, 8 classes starting Apr 8th with Kate Banfill
- Wednesdays from 9:30am to 12:00pm, 8 classes starting Apr 10th with Erin Morehouse

Wheel 1.5 (beginner / intermediate) wheel experience necessary

- Tuesdays from 9:30am to 12:00pm, 8 classes starting Apr 9th with Andrea Schillgalies
- Wednesdays from 6:30pm to 9:00pm, 8 classes starting Apr 10th with Kate Banfill

Wheel II (intermediate / advanced)

- Fridays from 6:30pm to 9:00pm, 8 classes starting Apr 12th with Andrea Schillgalies

Handbuilding (beginner/ intermediate)

- Tuesdays from 6:30pm to 9:00pm, 8 classes starting Apr 9th with Erin Morehouse
- Fridays from 9:30am to 12:00pm, 8 classes starting Apr 12th with Catherine Delis

Children's classes ages 6 to 11

6 classes 115\$ +18\$ for non-residents

- Wednesdays from 4:15pm to 5:45pm, 6 classes starting Apr 10th with Radka Losert

Teen class ages 12 to 16

8 classes 225\$ +24\$ for non-residents

- Saturdays from 10:00am to 11:30am, 8 classes starting Apr 6th
with Catherine Delis and Suzanne Bernier

Places are limited and on a first come, first serve basis. Should classes become overbooked, priority will be given to Dorval residents. However, depending on demand and teacher availability, extra classes may be added.

Payments can be made by Debit, Cash, Check (payable to "Dorval Potters' Guild") or Visa / Mastercard when signing up in person during our registration night. If you are unable to make it out to registration night, please contact us to see what classes are still available and how to register.

REGISTRATION NIGHT: At our studio (room S014A) located in the basement of the Sarto DesNoyers Community Center, 1335 Lakeshore, Dorval.

Advanced registration – **Dorval residents only** – Monday March 25th 7:00pm to 8:30pm

*****Dorval residents must show their citizen card or ID with proof of residence*****

General registration – Thursday March 28th 7:00pm to 8:30pm

IMPORTANT INFORMATION:

If you test positive for COVID-19, you must not come to class.

Masks: At this time, masks are not mandatory, but strongly encouraged if you have a cough, cold or covid symptoms (with negative test results).

Open studio time is no longer available to students. All work must be completed during class time only.

Refund policy:

Refund requests for cancellations of course must be submitted to DPG at least one week prior to the first class. An administration fee of \$15.00 will be withheld for processing.

Once the course has started, partial refunds are available only if a replacement student can be found. Refunds are issued pro-rata according to the number of classes attended, minus the \$15 administration fee.

For 6 or 8 class courses, partial refunds are only available if a replacement student can be found before the 2nd class. For 10 class courses partial refunds are only available if a replacement student can be found before the 4th class.

It is not possible to make up, transfer or reimburse missed classes due to absence*.

*In case of missed classes due to illness, or covid: A partial credit will be issued for any classes missed due to illness. At the discretion of the DPG, credits will be in the form of monetary credit towards future courses. Should more than 50% of classes be missed due to illness and attendance of future courses are not possible, a partial reimbursement following \$15 fee above can be issued.

In the event of a class cancellation due to teacher absence or extreme weather, a makeup class will be scheduled (generally in the form of an additional week added to the semester). In the event of a semester interruption due to Covid restrictions, classes will be rescheduled once restrictions have lifted. All efforts will be made to preserve pieces in progress. In the event of restrictions preventing classes that have not started, reimbursements will be issued.

DPG reserves the right to cancel a class due to low registration. In this case, registrants will be fully reimbursed.